



LONGWOOD
SYMPHONY
ORCHESTRA

**COMMUNITY PARTNERS
Proposal Form
2010-2011**

Please note: Maximum word count is indicated in parentheses

CHARACTERISTICS OF ORGANIZATION

Organization Name

Contact Name

Contact Email

Contact Phone

Organization's Website

MISSION & ACTIVITIES

- What is the mission of your organization? (50 words)

- How long has your organization continuously existed?

- What populations do you serve? (location of catchment area, how many, whom) (100 words)

- Describe scope of services provided directly by the organization. (100 words)

LEADERSHIP

Officers: _____

Board: _____

Key Staff: _____

- Does your organization have 501(c)(3) status?

ANNUAL BUDGET & INCOME

- Size of annual budget FY'09: _____
- Percentage of budget that is allocated toward direct service: _____
- Current funding sources: _____
- Other funding sources currently being sought: _____
- Has your organization had previous experience in planning fundraising events? Please briefly describe events and results (200 words)

- How will tickets be sold, and to whom?

- Do you have organizations in mind to approach for sponsorship of this event?

- If your organization is a chapter or subsidiary of a larger organization, is the leadership aware of and in support of your application to the LSO?